

FAIRFIELD PRIMARY SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2016

School Address:	260 Clarkin Rd, Fairfield, Hamilton, New Zealand
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Ministry Number:	1716

FAIRFIELD PRIMARY SCHOOL

Financial Statements - For the year ended 31 December 2016

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Fairfield Primary School

Statement of Responsibility

For the year ended 31 December 2016

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2016 fairly reflects the financial position and operations of the school.

The School's 2016 financial statements are authorised for issue by the Board.

Priscilla Kerapa Broughton
Full Name of Board Chairperson

Elizabeth Anne Johnson
Full Name of Principal

P Kerapa Broughton
Signature of Board Chairperson

Elizabeth Anne Johnson
Signature of Principal

21-06-2017
Date:

21/6/2017
Date:

Fairfield Primary School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2016

	Notes	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Revenue				
Government Grants	2	2,764,976	2,393,300	2,409,274
Locally Raised Funds	3	52,340	37,450	72,832
Interest Earned		7,503	10,000	11,495
		<u>2,824,819</u>	<u>2,440,750</u>	<u>2,493,601</u>
Expenses				
Locally Raised Funds	3	31,848	24,900	26,680
Learning Resources	4	1,818,336	1,648,700	1,617,052
Administration	5	167,286	166,300	190,088
Finance Costs		661	-	-
Property	6	580,857	591,350	526,297
Depreciation	7	52,747	29,500	57,689
Loss on Disposal of Property, Plant and Equipment		6,654	-	-
		<u>2,658,389</u>	<u>2,460,750</u>	<u>2,417,806</u>
Net Surplus		166,430	(20,000)	75,795
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>166,430</u>	<u>(20,000)</u>	<u>75,795</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Fairfield Primary School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2016

	Actual 2016 \$	Budget (Unaudited) 2016 \$	Actual 2015 \$
Balance at 1 January	578,503	578,500	502,708
Total comprehensive revenue and expense for the year	166,430	(20,000)	75,795
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	7,010	-	-
Equity at 31 December	751,943	558,500	578,503
Retained Earnings	751,943		578,503
Reserves	-	-	-
Equity at 31 December	751,943	-	578,503

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Fairfield Primary School
Statement of Financial Position
As at 31 December 2016

		2016	2016	2015
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Current Assets				
Cash and Cash Equivalents	8	263,537	240,000	262,754
Accounts Receivable	9	113,945	114,100	137,941
GST Receivable		16,004	15,000	2,177
Prepayments		9,441	4,400	5,925
Inventories	10	2,087	1,750	1,728
Investments	11	231,685	78,000	73,900
		<u>636,699</u>	<u>453,250</u>	<u>484,425</u>
Current Liabilities				
Accounts Payable	13	128,667	139,000	156,320
Revenue Received in Advance	14	-	-	4,912
Provision for Cyclical Maintenance	15	56,700	56,700	-
Painting Contract Liability - Current Portion	16	-	-	24,000
Finance Lease Liability - Current Portion	17	9,162	7,500	8,952
		<u>194,529</u>	<u>203,200</u>	<u>194,184</u>
Working Capital Surplus		<u>442,170</u>	<u>250,050</u>	<u>290,241</u>
Non-current Assets				
Property, Plant and Equipment	12	328,352	325,950	336,862
		<u>328,352</u>	<u>325,950</u>	<u>336,862</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	-	-	48,600
Finance Lease Liability	17	18,579	17,500	-
		<u>18,579</u>	<u>17,500</u>	<u>48,600</u>
Net Assets		<u><u>751,943</u></u>	<u><u>558,500</u></u>	<u><u>578,503</u></u>
Equity		<u><u>751,943</u></u>	<u><u>558,500</u></u>	<u><u>578,503</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



Fairfield Primary School
Statement of Cash Flows
For the year ended 31 December 2016

	Note	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Cash flows from Operating Activities				
Government Grants		875,327	737,100	777,134
Locally Raised Funds		47,428	32,550	75,625
Goods and Services Tax (net)		(13,827)	(13,000)	6,155
Payments to Employees		(297,771)	(307,950)	(371,154)
Payments to Suppliers		(409,956)	(421,012)	(358,042)
Interest Paid		(661)	-	-
Interest Received		7,120	9,600	12,735
Net cash from the Operating Activities		207,660	37,288	142,453
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		3,000	-	-
Purchase of PPE (and Intangibles)		(27,389)	(20,450)	(24,385)
Purchase of Investments		(157,785)	(6,592)	(3,063)
Net cash (to) the Investing Activities		(182,174)	(27,042)	(27,448)
Cash flows from Financing Activities				
Furniture and Equipment Grant		7,010	-	-
Finance Lease Payments		(7,713)	(9,000)	(21,118)
Painting contract payments		(24,000)	(24,000)	(18,816)
Funds Administered on Behalf of Third Parties		-	-	240
Net cash (to) the Financing Activities		(24,703)	(33,000)	(39,694)
Net increase/(decrease) in cash and cash equivalents		783	(22,754)	75,311
Cash and cash equivalents at the beginning of the year	8	262,754	262,754	187,443
Cash and cash equivalents at the end of the year	8	263,537	240,000	262,754

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

Fairfield Primary School

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2016

a) Reporting Entity

Fairfield Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2016 to 31 December 2016 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 17.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition**Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives; Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements under section 73 of the Education Act 1989 in relation to the acquisition of securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	40 years
Furniture and equipment	10–15 years
Information and communication technology	5 years
Leased assets held under a Finance Lease	3 years
Library resources	12.5% Diminishing value

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

o) Revenue Received in Advance

Revenue received in advance relates to grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

p) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

q) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, inventory and investments. All of these financial assets, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable and finance lease liabilities. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

r) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

s) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

t) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Operational grants	767,268	644,200	671,729
Teachers' salaries grants	1,507,730	1,275,500	1,275,524
Use of Land and Buildings grants	390,807	390,500	346,456
Other MoE Grants	99,171	83,100	115,565
	<u>2,764,976</u>	<u>2,393,300</u>	<u>2,409,274</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Revenue			
Donations	3,005	2,000	250
Fundraising	-	-	9,933
Other revenue	1,374	-	1,000
Trading	27,450	25,450	24,752
Activities	20,511	10,000	36,897
	<u>52,340</u>	<u>37,450</u>	<u>72,832</u>
Expenses			
Activities	622	300	379
Trading	31,226	24,600	23,651
Fundraising (costs of raising funds)	-	-	2,650
	<u>31,848</u>	<u>24,900</u>	<u>26,680</u>
Surplus for the year Locally raised funds	<u>20,492</u>	<u>12,550</u>	<u>46,152</u>

4. Learning Resources

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Curricular	76,544	78,650	47,101
Equipment repairs	1,109	1,000	-
Information and communication technology	40,747	53,800	43,124
Library resources	860	2,000	-
Employee benefits - salaries	1,650,187	1,441,250	1,500,088
Staff development	48,889	72,000	26,739
	<u>1,818,336</u>	<u>1,648,700</u>	<u>1,617,052</u>

5. Administration

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Audit Fee	4,300	4,000	4,300
Board of Trustees Fees	3,100	3,000	4,340
Board of Trustees Expenses	4,687	8,700	5,613
Communication	20,123	19,000	10,406
Consumables	7,121	17,000	14,434
Other	11,121	11,400	44,017
Employee Benefits - Salaries	98,817	88,700	91,137
Insurance	7,917	6,000	5,791
Service Providers, Contractors and Consultancy	10,100	8,500	10,050
	<u>167,286</u>	<u>166,300</u>	<u>190,088</u>



6. Property

	2016	2016	2015
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	4,866	5,000	47,210
Consultancy and Contract Services	59,626	72,700	9,685
Cyclical Maintenance Provision	8,100	8,000	8,100
Grounds	7,952	14,200	10,062
Heat, Light and Water	19,547	20,500	19,105
Rates	2,061	2,250	2,060
Repairs and Maintenance	22,915	17,700	27,715
Use of Land and Buildings	390,807	390,500	346,456
Security	8,850	7,000	-
Employee Benefits - Salaries	56,133	53,500	55,904
	<u>580,857</u>	<u>591,350</u>	<u>526,297</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation of Property, Plant and Equipment

	2016	2016	2015
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Building Improvements - Crown	4,349	4,200	4,349
Furniture and Equipment	23,652	12,800	31,203
Information and Communication Technology	18,933	9,500	17,799
Leased Assets	1,727	1,000	-
Library Resources	4,086	2,000	4,338
	<u>52,747</u>	<u>29,500</u>	<u>57,689</u>

8. Cash and Cash Equivalents

	2016	2016	2015
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	48,007	40,000	38,724
Bank Call Account	215,530	200,000	170,755
Short-term Bank Deposits	-	-	53,275
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>263,537</u>	<u>240,000</u>	<u>262,754</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2016	2016	2015
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables from the Ministry of Education	7,744	2,200	13,324
Interest Receivable	1,893	1,900	1,510
Teacher Salaries Grant Receivable	104,308	110,000	123,107
	<u>113,945</u>	<u>114,100</u>	<u>137,941</u>
Receivables from Exchange Transactions	1,893	1,900	1,510
Receivables from Non-Exchange Transactions	112,052	112,200	136,431
	<u>113,945</u>	<u>114,100</u>	<u>137,941</u>



10. Inventories

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Stationery	621	600	609
School Uniforms	1,153	800	768
Canteen	313	350	351
	<u>2,087</u>	<u>1,750</u>	<u>1,728</u>

11. Investments

The School's investment activities are classified as follows:

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Current Asset			
Short-term Bank Deposits	231,685	78,000	73,900
Non-current Asset			
Long-term Bank Deposits	-	-	-

The carrying value of long term deposits longer than 12 months approximates their fair value at 31 December 2016.

12. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2016						
Building Improvements	122,483	-	-	-	(4,349)	118,134
Furniture and Equipment	144,283	11,974	(8,896)	-	(23,652)	123,709
Information and Communication	38,920	13,142	-	-	(18,933)	33,129
Leased Assets	-	26,502	-	-	(1,727)	24,775
Library Resources	31,176	2,273	(758)	-	(4,086)	28,605
Balance at 31 December 2016	<u>336,862</u>	<u>53,891</u>	<u>(9,654)</u>	<u>-</u>	<u>(52,747)</u>	<u>328,352</u>

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Accumulated Depreciation 2016			
Building Improvements	173,951	(55,817)	118,134
Furniture and Equipment	340,571	(216,862)	123,709
Information and Communication	135,888	(102,759)	33,129
Leased Assets	26,502	(1,727)	24,775
Library Resources	93,949	(65,344)	28,605
Balance at 31 December 2016	<u>770,861</u>	<u>(442,509)</u>	<u>328,352</u>

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2015						
Building Improvements	126,832				(4,349)	122,483
Furniture and Equipment	160,980	14,506	-	-	(31,203)	144,283
Information and Communication Technology	48,794	7,925	-	-	(17,799)	38,920
Library Resources	33,560	1,954	-	-	(4,338)	31,176
Balance at 31 December 2015	370,166	24,385	-	-	(57,689)	336,862

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Accumulated Depreciation 2015			
Building Improvements	173,951	(51,468)	122,483
Furniture and Equipment	350,694	(206,411)	144,283
Information and Communication Technology	122,746	(83,826)	38,920
Library Resources	93,960	(62,784)	31,176
Balance at 31 December 2015	741,351	(404,489)	336,862

13. Accounts Payable

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Operating creditors	15,600	20,000	24,089
Accruals	7,532	7,500	7,533
Employee Entitlements - salaries	104,308	110,000	123,107
Employee Entitlements - leave accrual	1,227	1,500	1,591
	128,667	139,000	156,320
Payables for Exchange Transactions	128,667	139,000	154,729
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	1,591
Payables for Non-exchange Transactions - Other	-	-	-
	128,667	139,000	156,320

The carrying value of payables approximates their fair value.

14. Revenue Received in Advance

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Other	-	-	4,912
	-	-	4,912

15. Provision for Cyclical Maintenance

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Provision at the Start of the Year	48,600	48,600	40,500
Increase to the Provision During the Year	8,100	8,000	8,100
Provision at the End of the Year	56,700	56,600	48,600
Cyclical Maintenance - Current	56,700	56,700	-
Cyclical Maintenance - Term	-	-	48,600
	56,700	56,700	48,600



16. Painting Contract Liability

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Current Liability	-	-	24,000
Non Current Liability	-	-	-
	-	-	24,000

In 2008 the Board signed an agreement with Scheduled Maintenance Services Ltd (the contractor) for an agreed programme of work covering an eight year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2008, with regular maintenance in subsequent years. The agreement has an annual commitment of \$24,000. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

17. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and photocopiers. Minimum lease payments payable:

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
No Later than One Year	9,162	7,500	8,952
Later than One Year and no Later than Five Years	18,579	17,500	-
	27,741	25,000	8,952

18. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2016	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Security Lights	<i>in progress</i>	-	-	4,902	-	(4,902)
Block A Refurb & Toilet Upgrade	<i>in progress</i>	-	-	600	-	(600)
Totals		-	-	5,502	-	(5,502)

Represented by:

Funds Due from the Ministry of Education	5,502
	(5,502)

	2015	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
5YP Projects	<i>completed</i>	(4,309)	-	-	4,309	-
Shower Project	<i>completed</i>	-	4,289	6,547	2,258	-
Totals		(4,309)	4,289	6,547	6,567	-



19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

20. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2016 Actual \$	2015 Actual \$
<i>Board Members</i>		
Remuneration	3,100	4,340
Full-time equivalent members	0.13	0.29
<i>Leadership Team</i>		
Remuneration	424,201	319,468
Full-time equivalent members	4.00	3.00
Total key management personnel remuneration	427,301	323,808
Total full-time equivalent personnel	4.13	3.29

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2016 Actual \$000	2015 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130 - 140	130 - 140
Benefits and Other Emoluments	0 - 5	0 - 5
Termination Benefits	-	-

Other Employees

No other employees received remuneration greater than \$100,000 (2015: Nil)

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2016 Actual \$0	2015 Actual \$
Total	0	-
Number of People	0	-



22. Contingencies

There are no contingent liabilities and no contingent assets as at **31 December 2016** (Contingent liabilities and assets at **31 December 2015**: nil).

23. Commitments

(a) Capital Commitments

As at 31 December 2016 the Board has entered into contract agreements for capital works as follows:

(a) Commencement of 5YA projects which are fully funded by the Ministry. The school has received no funding as yet and spent \$5,502 to date.

(Capital commitments at 31 December 2015: nil)

(b) Operating Commitments

As at 31 December 2016 the Board has entered into the following contracts:

(a) operating leases of laptops

	2016 Actual \$	2015 Actual \$
No later than One Year	8,321	18,783
Later than One Year and No Later than Five Years	121	8,442
	<u>8,442</u>	<u>27,225</u>

24. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2016 Actual \$	2016 Budget (Unaudited) \$	2015 Actual \$
Cash and Cash Equivalents	263,537	240,000	262,754
Receivables	113,945	114,100	137,941
Investments - Term Deposits	231,685	78,000	73,900
Total Cash and Receivables	<u>609,167</u>	<u>432,100</u>	<u>474,595</u>

Financial liabilities measured at amortised cost

Payables	128,667	139,000	154,729
Finance Leases	27,741	25,000	8,952
Painting Contract Liability	-	-	24,000
Total Financial Liabilities Measured at Amortised Cost	<u>156,408</u>	<u>164,000</u>	<u>187,681</u>

26. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

27. Breach of Law - Failure to meet Statutory Reporting Deadline

The Board of Trustees did not comply with section 87A(1) of the Education Act 1989 in that it did not submit its annual financial statements for audit by the 31 March 2017.

FAIRFIELD PRIMARY SCHOOL

Board of Trustees 2016

Name	Position	How Position On Board Gained	Term Expires
Current Board			
Priscilla Kerapa-Broughton	Chairperson	Elected	Jun-19
Karen Knight	Parent Rep	Elected	Jun-19
Simon McQueen	Parent Rep	Elected	Jun-19
Emily Ranginui	Parent Rep	Elected	Jun-19
Gavin Pooley	Parent Rep	Appointed	Jun-19
Anne Johnson	Principal		
Mefi Naufahu	Staff Rep	Elected	May-19
Chris Trevithick	Secretary	Appointed	
Retired Members			
M Charlton			
D Toia			
K Bryant			
M Nikora			

Kiwi Sport

Kiwisport is a government initiative to support student's participation in organised sport. In 2016, the school received Kiwisport funding of \$5,131 (excluding GST). The funding was spent on various sporting participation initiatives (2015:\$4,114 excluding GST).