

FAIRFIELD PRIMARY SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

School Address:	260 Clarkin Rd, Fairfield, Hamilton, New Zealand
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Ministry Number:	1716

FAIRFIELD PRIMARY SCHOOL

Financial Statements - For the year ended 31 December 2017

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Fairfield Primary School

Statement of Responsibility

For the year ended 31 December 2017

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

The School's 2017 financial statements are authorised for issue by the Board.

Priscilla Kerapa Broughton

Full Name of Board Chairperson

Elizabeth Anne Johnson

Full Name of Principal

P. Kerapa Broughton

Signature of Board Chairperson

Elizabeth Anne Johnson

Signature of Principal

Date:

18/06/2018

Date:

18/6/2018

Fairfield Primary School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2017

		2017	2017	2016
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
Revenue				
Government Grants	2	3,034,154	2,619,207	2,764,976
Locally Raised Funds	3	57,749	43,000	52,340
Interest Earned		11,053	7,000	7,503
		<u>3,102,956</u>	<u>2,669,207</u>	<u>2,824,819</u>
Expenses				
Locally Raised Funds	3	28,691	27,600	31,848
Learning Resources	4	2,033,803	1,785,100	1,818,336
Administration	5	170,332	175,000	167,286
Finance		2,284	-	661
Property	6	683,113	590,157	580,857
Depreciation	7	64,203	70,000	52,747
Loss on Disposal of Property, Plant and Equipment		10,668	-	6,654
		<u>2,993,094</u>	<u>2,647,857</u>	<u>2,658,389</u>
Net Surplus for the year		109,862	21,350	166,430
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>109,862</u>	<u>21,350</u>	<u>166,430</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.



Fairfield Primary School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2017

	Actual 2017 \$	Budget (Unaudited) 2017 \$	Actual 2016 \$
Balance at 1 January	751,943	751,943	578,503
Total comprehensive revenue and expense for the year	109,862	21,350	166,430
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	-	-	7,010
Equity at 31 December	861,805	773,293	751,943
Retained Earnings	861,805	773,293	751,943
Reserves	-	-	-
Equity at 31 December	861,805	773,293	751,943

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.



Fairfield Primary School
Statement of Financial Position
As at 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Assets				
Cash and Cash Equivalents	8	128,626	140,893	263,537
Accounts Receivable	9	139,672	122,000	113,945
GST Receivable		9,271	10,000	16,004
Prepayments		12,313	10,000	9,441
Inventories	10	2,804	2,200	2,087
Investments	11	440,994	375,000	231,685
		<hr/> 733,680	<hr/> 660,093	<hr/> 636,699
Current Liabilities				
Accounts Payable	13	139,474	133,800	128,667
Provision for Cyclical Maintenance	14	64,800	60,000	56,700
Finance Lease Liability - Current Portion	15	15,485	13,000	9,162
		<hr/> 219,759	<hr/> 206,800	<hr/> 194,529
Working Capital Surplus/(Deficit)		513,921	453,293	442,170
Non-current Assets				
Property, Plant and Equipment	12	364,239	335,000	328,352
		<hr/> 364,239	<hr/> 335,000	<hr/> 328,352
Non-current Liabilities				
Finance Lease Liability	15	16,355	15,000	18,579
		<hr/> 16,355	<hr/> 15,000	<hr/> 18,579
Net Assets		<hr/> 861,805	<hr/> 773,293	<hr/> 751,943
Equity		<hr/> 861,805	<hr/> 773,293	<hr/> 751,943

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Fairfield Primary School
Statement of Cash Flows
For the year ended 31 December 2017

		2017	2017	2016
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		919,085	1,006,843	875,327
Locally Raised Funds		57,749	45,200	47,428
Goods and Services Tax (net)		6,733	-	(13,827)
Payments to Employees		(392,501)	(292,100)	(297,771)
Payments to Suppliers		(428,276)	(492,900)	(409,956)
Interest Paid		(2,284)	-	(661)
Interest Received		9,883	6,900	7,120
Net cash from / (to) the Operating Activities		170,389	273,943	207,660
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		-	-	3,000
Purchase of PPE (and Intangibles)		(82,937)	(64,050)	(27,389)
Purchase of Investments		(209,309)	(297,000)	(157,785)
Net cash from / (to) the Investing Activities		(292,246)	(361,050)	(182,174)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	7,010
Finance Lease Payments		(13,054)	(12,000)	(7,713)
Painting contract payments		-	-	(24,000)
Net cash from Financing Activities		(13,054)	(12,000)	(24,703)
Net increase/(decrease) in cash and cash equivalents		(134,911)	(99,107)	783
Cash and cash equivalents at the beginning of the year	8	263,537	240,000	262,754
Cash and cash equivalents at the end of the year	8	128,626	140,893	263,537

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.



Fairfield Primary School

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2017

a) Reporting Entity

Fairfield Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.



Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 15.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.



h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements under Schedule 6 Section 28 of the Education Act 1989 in relation to the acquisition of investment securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Leased assets held under a Finance Lease	4 years
Library resources	12.5% Diminishing value

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

o) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

p) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

q) Borrowings

Borrowings are recognised at the amount borrowed. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after the balance date.

r) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

s) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

t) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	818,442	806,400	767,268
Teachers' salaries grants	1,588,977	1,400,000	1,507,730
Use of Land and Buildings grants	490,148	390,807	390,807
Other MoE Grants	136,587	22,000	99,171
	<u>3,034,154</u>	<u>2,619,207</u>	<u>2,764,976</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

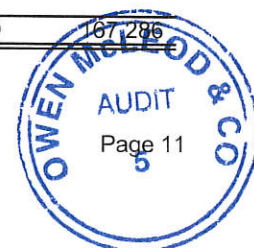
	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	16,101	2,000	3,005
Other revenue	-	-	1,374
Trading	23,115	28,000	27,450
Activities	17,146	13,000	20,511
Curriculum Recoveries	1,387	-	-
	<u>57,749</u>	<u>43,000</u>	<u>52,340</u>
Expenses			
Activities	897	300	622
Trading	27,794	27,300	31,226
	<u>28,691</u>	<u>27,600</u>	<u>31,848</u>
Surplus for the year Locally raised funds	<u>29,058</u>	<u>15,400</u>	<u>20,492</u>

4. Learning Resources

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	95,675	107,900	76,544
Equipment repairs	1,725	-	1,109
Information and communication technology	32,190	57,200	40,747
Library resources	1,446	2,000	860
Employee benefits - salaries	1,853,193	1,543,000	1,650,187
Staff development	49,574	75,000	48,889
	<u>2,033,803</u>	<u>1,785,100</u>	<u>1,818,336</u>

5. Administration

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	4,400	4,300	4,300
Board of Trustees Fees	3,470	3,000	3,100
Board of Trustees Expenses	3,236	6,400	4,687
Communication	22,441	20,000	20,123
Consumables	9,340	17,000	7,121
Other	12,292	11,600	11,121
Employee Benefits - Salaries	98,790	96,200	98,817
Insurance	5,618	8,000	7,917
Service Providers, Contractors and Consultancy	10,745	8,500	10,100
	<u>170,332</u>	<u>175,000</u>	<u>167,286</u>



6. Property

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	6,590	5,000	4,866
Consultancy and Contract Services	55,866	51,700	59,626
Cyclical Maintenance Expense	8,100	-	8,100
Grounds	5,109	7,200	7,952
Heat, Light and Water	19,258	20,500	19,547
Rates	2,231	2,250	2,061
Repairs and Maintenance	27,134	46,700	22,915
Use of Land and Buildings	490,148	390,807	390,807
Security	17,103	10,000	8,850
Employee Benefits - Salaries	51,574	56,000	56,133
	<u>683,113</u>	<u>590,157</u>	<u>580,857</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Building Improvements	4,853	4,500	4,349
Furniture and Equipment	24,401	24,000	23,652
Information and Communication Technology	19,106	19,000	18,933
Leased Assets	13,117	18,500	1,727
Library Resources	2,726	4,000	4,086
	<u>64,203</u>	<u>70,000</u>	<u>52,747</u>

8. Cash and Cash Equivalents

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	45,820	40,893	48,007
Bank Call Account	82,806	100,000	215,530
Cash equivalents and bank overdraft for Cash Flow Statement	<u>128,626</u>	<u>140,893</u>	<u>263,537</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables from the Ministry of Education	30,396	15,000	7,744
Interest Receivable	3,063	2,000	1,893
Teacher Salaries Grant Receivable	106,213	105,000	104,308
	<u>139,672</u>	<u>122,000</u>	<u>113,945</u>
Receivables from Exchange Transactions	3,063	2,000	1,893
Receivables from Non-Exchange Transactions	136,609	120,000	112,052
	<u>139,672</u>	<u>122,000</u>	<u>113,945</u>

10. Inventories

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Stationery	733	600	621
School Uniforms	1,627	1,250	1,153
Canteen	444	350	313
	<u>2,804</u>	<u>2,200</u>	<u>2,087</u>

11. Investments

The School's investment activities are classified as follows:

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	440,994	375,000	231,685
Non-current Asset			
Long-term Bank Deposits	-	-	-



12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Building Improvements	118,134	29,171			(4,853)	142,452
Furniture and Equipment	123,709	45,606			(24,401)	144,914
Information and Communication	33,129	14,960			(19,106)	28,983
Leased Assets	24,775	17,153			(13,117)	28,811
Library Resources	28,605	3,868	(10,668)		(2,726)	19,079
Balance at 31 December 2017	328,352	110,758	(10,668)	-	(64,203)	364,239

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Building Improvements	203,122	(60,670)	142,452
Furniture and Equipment	338,057	(193,143)	144,914
Information and Communication	109,234	(80,251)	28,983
Leased Assets	43,655	(14,844)	28,811
Library Resources	62,779	(43,700)	19,079
Balance at 31 December 2017	756,847	(392,608)	364,239

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2016	\$	\$	\$	\$	\$	\$
Building Improvements	122,483				(4,349)	118,134
Furniture and Equipment	144,283	11,974	(8,896)		(23,652)	123,709
Information and Communication	38,920	13,142			(18,933)	33,129
Leased Assets		26,502			(1,727)	24,775
Library Resources	31,176	2,273	(758)		(4,086)	28,605
Balance at 31 December 2016	336,862	53,891	(9,654)	-	(52,747)	328,352

The net carrying value of equipment held under a finance lease is \$28,811 (2016: \$24,775)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2016	\$	\$	\$
Building Improvements	173,951	(55,817)	118,134
Furniture and Equipment	340,571	(216,862)	123,709
Information and Communication Technology	135,888	(102,759)	33,129
Leased Assets	26,502	(1,727)	24,775
Library Resources	93,949	(65,344)	28,605
Balance at 31 December 2016	770,861	(442,509)	328,352

13. Accounts Payable

	2017	2017	2016
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Operating creditors	24,058	20,000	15,600
Accruals	7,647	7,500	7,532
Employee Entitlements - salaries	106,213	105,000	104,308
Employee Entitlements - leave accrual	1,556	1,300	1,227
	<u>139,474</u>	<u>133,800</u>	<u>128,667</u>
Payables for Exchange Transactions	139,474	133,800	128,667
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)			
Payables for Non-exchange Transactions - Other			
	<u>139,474</u>	<u>133,800</u>	<u>128,667</u>

The carrying value of payables approximates their fair value.

14. Provision for Cyclical Maintenance

	2017	2017	2016
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Provision at the Start of the Year	56,700	60,000	48,600
Increase to the Provision During the Year	8,100	-	8,100
Provision at the End of the Year	<u>64,800</u>	<u>60,000</u>	<u>56,700</u>
Cyclical Maintenance - Current	64,800	60,000	56,700
Cyclical Maintenance - Term	-	-	-
	<u>64,800</u>	<u>60,000</u>	<u>56,700</u>

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2017	2017	2016
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
No Later than One Year	15,485	13,000	9,162
Later than One Year and no Later than Five Years	16,355	15,000	18,579
	<u>31,840</u>	<u>28,000</u>	<u>27,741</u>

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Security Lights	<i>completed</i>	(4,902)	-	-	4,902	-
Block A Refurb & Toilet Upgrade	<i>completed</i>	(600)	129,538	(129,961)	1,023	-
Totals		(5,502)	129,538	(129,961)	5,925	-

Represented by:

Funds Held on Behalf of the Ministry of Education

Funds Due from the Ministry of Education

	2016	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Security Lights	<i>in progress</i>			4,902	-	(4,902)
Block A Refurb & Toilet Upgrade	<i>in progress</i>			600	-	(600)
Totals		-	-	5,502	-	(5,502)

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual \$	2016 Actual \$
<i>Board Members</i>		
Remuneration	3,470	3,100
Full-time equivalent members	0.11	0.13
<i>Leadership Team</i>		
Remuneration	438,077	424,201
Full-time equivalent members	4	4
Total key management personnel remuneration	441,547	427,301
Total full-time equivalent personnel	4.11	4.13

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017 Actual \$000	2016 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	140 - 145	130 - 140
Benefits and Other Emoluments	0 - 5	0 - 5
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2017 FTE Number	2016 FTE Number
100 - 105	1	0
	1	0

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2017 Actual	2016 Actual
Total	\$0	-
Number of People	0	-

20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil).

21. Commitments

(a) Capital Commitments

As at 31 December 2017 the Board had no capital commitments:

(Capital commitments at 31 December 2016: \$5,502)

(b) Operating Commitments

As at 31 December 2017 the Board has entered into the following contracts:

(a) operating lease of a laptops;

	2017 Actual \$	2016 Actual \$
No later than One Year	121	8,321
Later than One Year and No Later than Five Years	-	121
	<u>121</u>	<u>8,442</u>

22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash and Cash Equivalents	128,626	140,893	263,537
Receivables	139,672	122,000	113,945
Investments - Term Deposits	440,994	375,000	231,685
Total Loans and Receivables	<u>709,292</u>	<u>637,893</u>	<u>609,167</u>

Financial liabilities measured at amortised cost

Payables	139,474	133,800	128,667
Finance Leases	31,840	28,000	27,741
Total Financial Liabilities Measured at Amortised Cost	<u>171,314</u>	<u>161,800</u>	<u>156,408</u>

24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

25. Breach of Law - Failure to meet Statutory Reporting Deadline

The Board of Trustees did not comply with Section 87A(1) of the Education Act 1989 in that it did not submit its annual financial statements for audit by 31 March 2018



FAIRFIELD PRIMARY SCHOOL

Board of Trustees 2017

Name	Position	How Position On Board Gained	Term Expires
Current Board			
Priscilla Kerapa-Broughton	Chairperson	Elected	Jun-19
Karen Knight	Parent Rep	Elected	Jun-19
Simon McQueen	Parent Rep	Elected	Jun-19
Emily Ranginui	Parent Rep	Elected	Jun-19
Gavin Pooley	Parent Rep	Appointed	Jun-19
Anne Johnson	Principal		
Mefi Naufahu	Staff Rep	Elected	May-19
Chris Trevithick	Secretary	Appointed	

Kiwi Sport

Kiwisport is a government initiative to support student's participation in organised sport. In 2017, the school received Kiwisport funding of \$5,079 (excluding GST). The funding was spent on various sporting participation initiatives (2016:\$5,131 excluding GST).